

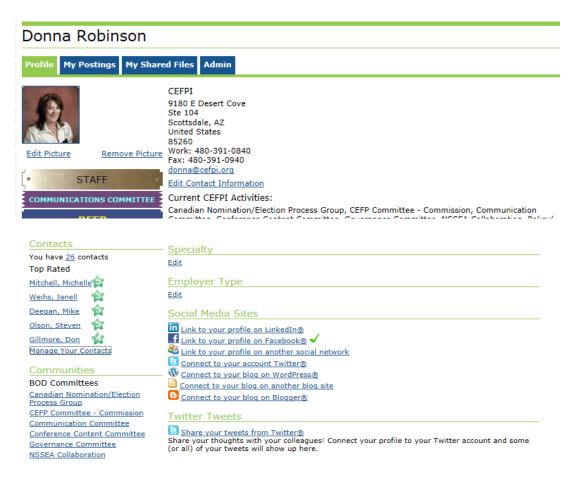
My Profile My Profile

Profiles are an important part of Members Connect. The profile helps Members Connect, know one another and collaborate in new ways.

From the blue drop down menu go to My Profile:

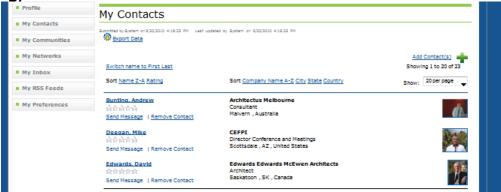


When you first visit your profile page, you will notice some of your demographic information is already populated. This information comes from the CEFPI member database. The remainder of your profile is yours to complete. The more complete your profile is, the easier it will be for members to find and collaborate with you. You can now link your social media (Facebook, Twitter, LinkedIn etc.) directly to your Members Connect profile.



- Add a profile picture Take a moment to upload an image of yourself. So many members correspond on a regular basis and have not had a chance to meet in person. A Picture will help put a face to a name and enhance the Members Connect Community.
- Add company /bio information
- Go through each section and fill out as much as possiblethe more you fill it out the easier it will be for people to find you in a search.

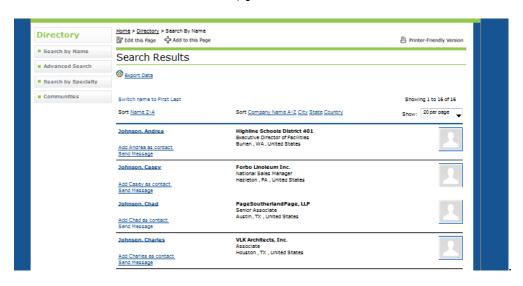
My Contacts: You can build a list of contacts to help with your networking, a virtual address book.



From the My Contacts you can add people as contacts who are members of CEFPI.
 In the upper right hand corner, click the add contacts link. Search for members by name

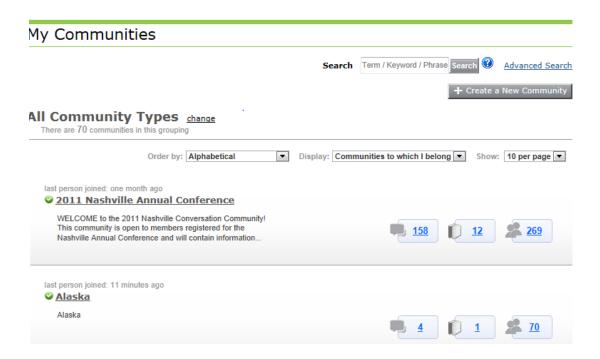
Directory	Home > Directory > Search By Name B' Edit this Page Add to this Page		Printer-Friendly Version
Search by Name	Search by Name		
Advanced Search	Cearen by Hame		
Search by Specialty	First Name		
■ Communities	Last Name	jonnson	
	Company Name		
	Email Address		
	Use more detailed search criteria		
		Find Members Clear All	

Once the search results come in, just click 'add as a contact'



You can organize your list of contacts by using the 5-star rating system. Another tool to help you organize the contact you keep in touch with most frequently. Not to worry-this information is only visible to you. If your contact list is long, the star system help you stay organized. We suggest giving the people you contact the most 5 starts and the ones you contact the least 1 star.

You can view your Communities; see the discussions, members and library of uploaded files. Find My Communities through the My Profile or Communities drop down menu. Click on the name of the community to see more detail about that community, what has been posted, announcements and discussions.



You can view which networks you have automatically been built based on what you specify in your profile.



You can choose RSS feeds for the Discussion, Resource Library and blogs so you are keeping up to date with all the latest information posted by other members.

My RSS Feeds Discussions Resource Library Blogs Discussions subscribed through RSS ▼ CEFP Committee - Commission ▼ Special Project Committee ▼ Conference Content Committee1 ▼ Communication Committee ▼ Policy/ Advocacy Committee ✓ Governance Committee ▼ CEFPI Board of Directors ▼ Resource Development Committee Select All | None Discussions eligible through RSS -Industry Partners Oklahoma Washington Ontario Australasia Oregon- SW Washington Alaska Pacific Northwest Alberta Queensland Alberta Chapter Centroid REFP

You can control who and how much of your profile information is displayed. Update your preferences for community members contacting you or what information you want included for viewing by the membership. Be sure to save when you change your preferences. Go to My Profile and select My Privacy Settings.

